



BRAED

Battle River Alliance
for Economic Development

OPERATIONS PLAN

**April 1, 2010 – March 31, 2011
2010 / 2011 Fiscal Year**

Approved by BRAED Board of Directors
February 25, 2010

February 16, 2010

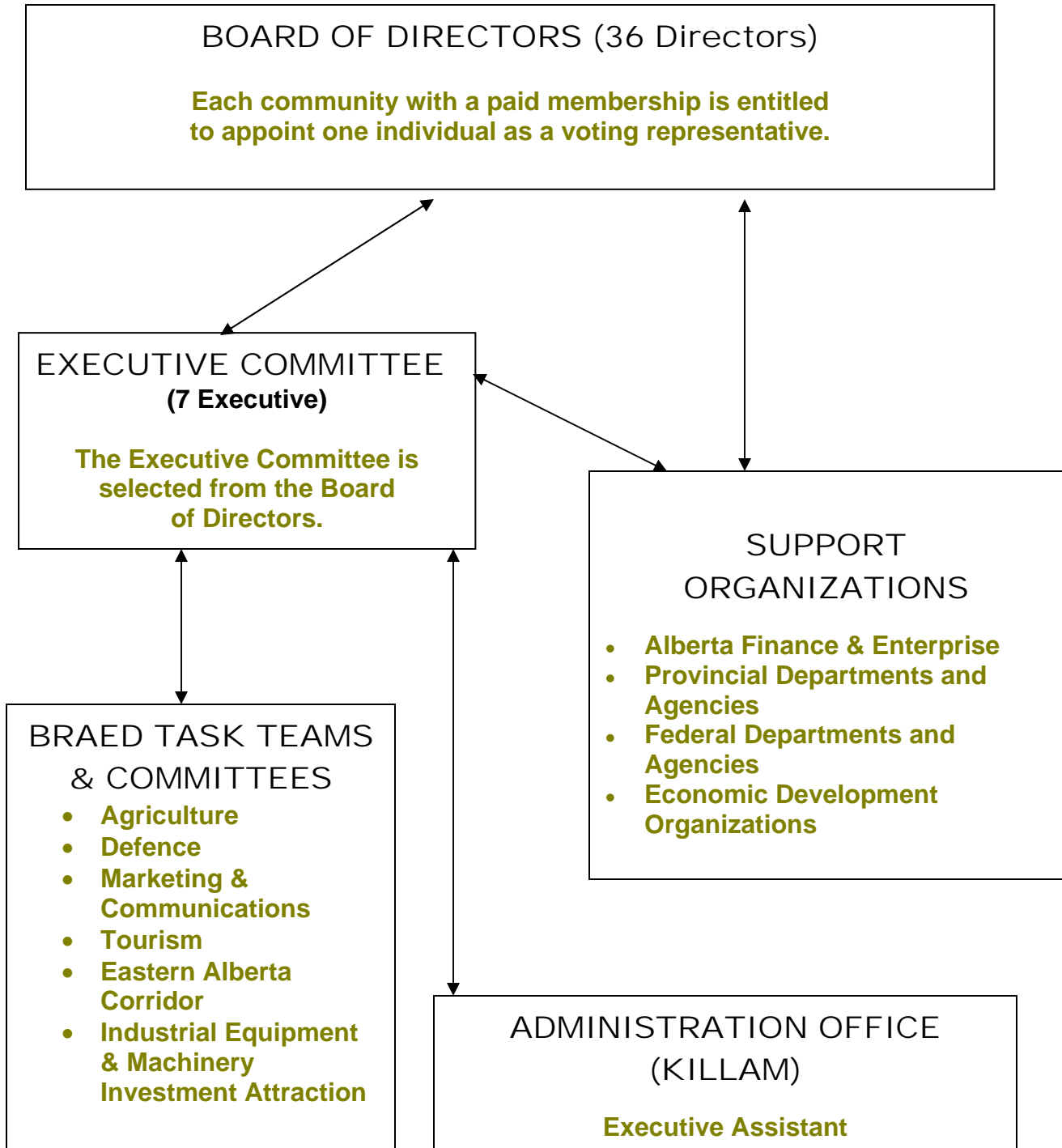
1.0 BACKGROUND

- Battle River Alliance for Economic Development (BRAED) is currently a regional economic development alliance of thirty-six (36) municipalities and one associate member: Villages of Alliance, Bawlf, Bittern Lake, Chauvin, Consort, Edberg, Edgerton, Ferintosh, Forestburg, Galahad, Halkirk, Heisler, Holden, Hughenden, Irma, Lougheed, Rosalind, Ryley, and Strome; Towns of Bashaw, Castor, Coronation, Hardisty, Killam, Provost, Sedgewick, Tofield, Viking, and Wainwright; City of Camrose, Beaver County, County of Camrose, County of Paintearth, Flagstaff County, M.D. of Provost, and M.D. of Wainwright and Mirror & District Community Development Corporation.
- BRAED is registered as a non-profit Corporation under The Companies Act of Alberta in the name of Battle River Alliance for Economic Development Ltd. The Articles of Association of BRAED include the address of the registered office, membership requirements, and procedures for meetings, rules and regulations for the Board of Directors, Committees and Officers along with administrative details on banking, auditors, notices, etc.
- The corporate structure of BRAED consists of a Board of Directors comprised of one appointee from each member municipality. The Board of Directors elects an Executive Committee comprised of seven members who in turn select the President (Chair), Vice-President (Vice Chair), Secretary/Treasurer. A manager, administrator, and various support organizations are part of the overall organization support structure.
- BRAED's mission statement is ***“to enhance regional economic development opportunities in the Battle River region.”***

BRAED's five core activities are:

1. **Information sharing** - To provide BRAED members with tools, education and other customized intelligence to support economic development.
2. **Promotion** - To build awareness of and promote BRAED's value-added services to its members and other jurisdictions.
3. **Service delivery** - To provide BRAED members with vehicles for delivering information, expertise and support to their clients and customers.
4. **Advocacy** - To establish awareness of BRAED issues and initiatives among provincial and federal government officials.
5. **Maintain excellence in governance and operations** - To continue to excel in operations and services.

BRAED ORGANIZATIONAL CHART



Initiative Budget Forecasts						
BRAED Core Business		BUDGET	AFE	BRAED	CDT	OTHER FUNDING
1. Information Sharing						
	Communications	\$9,000	\$9,000			
	Website Maintenance & Development	\$40,000	\$8,500	\$1,500		\$30,000
	EDO/REDA Economic Development Collaboration	\$5,000	\$2,500	\$2,500		
	Total Estimated Core 1	\$54,000	\$20,000	\$4,000		\$30,000
2. Promotion						
	Raising the Profile of the Region	\$45,000			\$45,000	
	BRAED Awareness	\$15,244	\$8,000	\$7,244		
	Total Estimated Core 2	\$90,244	\$8,000	\$7,244	\$45,000	
3. Service Delivery						
	Regional Tourism Development	\$10,000	\$10,000			
	Industry Productivity Improvement	\$60,000				\$60,000
	Defence Industry Development	\$5,000	\$5,000			
	Agra Food Industry Development	\$10,000	\$5,000	\$5,000		
	Trade Corridor Development	\$10,000	\$10,000			
	Industrial Equipment & Machinery Manufacturing Investment Attraction	\$55,000			\$55,000	
	Total Estimated Core 3	\$150,000	\$30,000	\$5,000	\$55,000	\$60,000
4. Advocacy						
	Liaison & Consultation	\$4,000		\$4,000		
	Total Estimated Core 4	\$4,000		\$4,000		
5. Excellence in Governance and Operations						
	Maintain effective operations for BRAED	\$42,000	\$40,000	\$2,000		
	Board Governance & Orientation	\$2,000	\$2,000			
	Total Estimated Core 5	\$44,000	\$42,000	\$2,000		
	TOTAL	\$312,244	\$100,000	\$22,244	\$100,000	\$90,000

2010 – 2011 – BRAED OPERATIONS PLAN

CORE ACTIVITY	Information Sharing
INITIATIVE	<i>Communications</i>
ACTION REQUIRED	<ol style="list-style-type: none"> 1. Develop BRAED's annual report for 2009 2010 fiscal year <ul style="list-style-type: none"> ▪ Collect information on activities, accomplishments, and financial statements to be included in report. ▪ Prepare annual report in house for BRAED AGM 2. Develop BRAED's operation plan for 2010 - 2011 <ul style="list-style-type: none"> ▪ Incorporate goals and directions from the present BRAED Task Teams into the 2010 – 2011 BRAED operational plan ▪ Garner input from BRAED Board of Directors and other members on recommendations for the upcoming year through a questionnaire to member councils ▪ Prepare operations plan in house for distribution to members, funding partners, and supporting organizations ▪ Monitor performance quarterly with BRAED Executive Committee and semi-annually with Board of Directors 3. Prepare Quarterly Newsletter <ul style="list-style-type: none"> ▪ Gather information on regional economic development events; showcase one community per quarter and identify any community training opportunities for the "<i>BRAED Knotice</i>" newsletter ▪ Prepare in house and distribute to BRAED members, partners and support organizations 4. Implementing the recommendations of the REDA "The Next Level" report <ul style="list-style-type: none"> • Include performance measures within BRAEDs' Operations plan (2 major economic development projects per year, 2 economic development services per year, one REDA governance improvement per year and at least 2 networking and collaboration activities per year). 5. Display and distribution of promotional items throughout the region and at special events out of the region 6. Executive Team (monthly), Board of Directors (quarterly) and Task Team (as required encouraging conference calls) meeting will be held throughout the year
EXPECTED RESULT (S)	<ul style="list-style-type: none"> • The annual report and operations plan focus members on accountability and performance of the BRAED organization. Reviewed and ratified at AGM • The <i>BRAED Knotice</i> builds confidence in BRAED by profiling our members, advising members of events and encourages participation. • Four newsletters with increasing circulation in hard copy, electronic and posted on the web • Up to 4 press releases distributed throughout the year to all media in the BRAED region on BRAED initiatives and accomplishments, resulting in increased awareness of BRAED, an enhanced relationship with media and increased knowledge of BRAED initiatives
PERSONNEL INVOLVED	BRAED Marketing & Communications Task Team BRAED Administration Camrose AFE Staff
SCHEDULE	Annual Report May 2010. BRAED Ops Plan March 2010 BRAED newsletter quarterly.
BUDGET	\$9,000 (AFE - \$9,000)

2010 – 2011 – BRAED OPERATIONS PLAN

CORE ACTIVITY	Information Sharing
INITIATIVE	<i>Website Development & Maintenance</i>
ACTION REQUIRED	<ul style="list-style-type: none"> Update photo gallery (and possibly film) to be inclusive of BRAED members and post on website Add “Newcomer” tab and develop appropriate content for newcomers to the region Review the Invest, Labour, Quality of Life and Business Resources section of BRAEDs’ website and the following sections and the secondary and tertiary pages recommending changes and additions Addition of a page or section on BRAEDs’ website for newcomers from other parts of Canada or Alberta New web content regarding business opportunities and investment attraction in the region Promote the website to BRAED members, stakeholders, other REDAs and the public in general Undertake a regional photo competition to acquire an inclusive number of pictures in the photo gallery Investigate the use of Google analytics and other such information gathering to track who is utilizing the BRAED website and what areas are highly targeted Investigate the utilization of information sites such as Face book, Twitter, etc. in marketing BRAEDs information
EXPECTED RESULT(S)	<ul style="list-style-type: none"> Continuously updated website with increasing visitor and frequent visitor hits Photo library updated on BRAED website More comprehensive information for newcomer attraction to the region An inclusive photo library of all BRAED communities, activities and events
PERSONNEL INVOLVED	Marketing & Communications Task Team Camrose AFE staff Contracted web designers
SCHEDULE	March 31, 2011
BUDGET	\$40,000 (AFE - \$8,500) (BRAED - \$1,500) (AEI - \$30,000)
PROGRESS TO DATE	

2010 – 2011 – BRAED OPERATIONS PLAN

CORE ACTIVITY	Information Sharing
INITIATIVE	Regional Cooperation: <ul style="list-style-type: none"> • <i>EDO/REDA Economic Development Collaboration</i>
ACTION REQUIRED	<ul style="list-style-type: none"> • Economic Development Officers Meetings, engaging EDOs across the BRAED region to share economic development information and knowledge. • Partnering of EDOs with BRAED to lead a activity that will respond to an issue that the group has similar interests in from their communities and from the regional perspective of BRAED • Maintain and build on networking and collaboration with the regions CAOs
EXPECTED RESULT (S)	<ul style="list-style-type: none"> • Sharing of regional practices and ideas and provision of training in key areas. • Cooperation on mutually beneficial initiatives. • It is anticipated that identified networking groups such as Economic Development Officers meetings and others meet up to three times per year and strive to involve/communicate with 70% of the economic development practitioners and other stakeholders. • Promotion and understanding of the benefits of developing a regional approach
PERSONNEL INVOLVED	Economic Development Officers involved from the region Camrose AFE staff
SCHEDULE	March 31, 2011
BUDGET	\$ 5,000 (AFE - \$2,500) (BRAED - \$2,500)
PROGRESS TO DATE	➤

2010 – 2011 – BRAED OPERATIONS PLAN

CORE ACTIVITY	Promotions
INITIATIVE	<p><i>Raising the Awareness of East Central Alberta</i></p> <ul style="list-style-type: none"> • Promote ways in which rural communities across East Central Alberta can be empowered, influence change and work to ensure that rural priorities are fully recognized by decision makers and entrepreneurs. • Regional awareness, bringing visibility to East Central Alberta communities and the region • Rural Symposium in the spring of 2011, <i>“Building Vibrant, Resilient Rural Communities”</i>
ACTION REQUIRED	<ul style="list-style-type: none"> • Ensure that BRAED members are aware of opportunities across the region in agriculture focusing on the framework for agriculture being developed in East Central Alberta. • Engagement of communities and businesses in opportunities across the region (examples in: tourism, the military, transportation, etc.) • Support the Involvement of youth and seniors in the development of the future communities • Develop and deliver a Rural Symposium in the spring of 2011 building on the BRAED members community readiness and regional cooperation: <ul style="list-style-type: none"> - Forming of a Steering Committee - Developing an RFP - Hire an events coordinator - Developing the symposium theme and sessions ideas - Identifying speakers - Managing event logistics - Developing a marketing plan and media relations - Deliver the symposium - Evaluate the event
EXPECTED RESULT (S)	<ul style="list-style-type: none"> • Ability to build strong networks • Build community capacity through information sharing • Collaborate with various departments and ministries • Attract at least 100 participants • Enable BRAED member communities to participate in a trade show along side the Rural Symposium • Increased regional investment
PERSONNEL INVOLVED	<p>Marketing & Communications Task Team Rural Symposium Steering Committee Camrose AFE staff & BRAED Administration</p>
SCHEDULE	Spring 2011
BUDGET	\$45,000 (CDT - \$45,000)

2010 – 2011 – BRAED OPERATIONS PLAN

CORE ACTIVITY	Promotion
INITIATIVE	<p><i>BRAED Awareness</i></p> <ul style="list-style-type: none"> • Recognition events • Community visitations
ACTION REQUIRED	<ul style="list-style-type: none"> • Continue to build awareness of BRAED to the residents, businesses and potential investors outside the region • Sponsor business recognition awards for Small Business Week working with local Chambers of Commerce and Business Development Boards in fall 2010. • Determine and arrange venue, date and theme for the Annual Meet N Greet. • Display and develop and distribute promotional items throughout the region • Continue to support activities internally and externally • Encourage BRAED member participation in BRAED recognized events • Community visitations may also be incorporated with fairs and events that are identified so that BRAED representatives can provide BRAED materials at these events • Provide BRAED information materials to approved groups and agencies to promote BRAEDs activities at events they are attending. • Regularly gather and share regional success stories and events • Develop information package which includes regional information. • Promote the BRAED brochure. • Advertise in papers to create awareness of the BRAED Alliance, its initiatives and its reports/studies. • Encourage Directors to join local Chambers of Commerce
EXPECTED RESULT (S)	<ul style="list-style-type: none"> • Building stronger networks • Engaged Board of Directors, Executive and Task Teams • More engagement with business due to appreciation activities • Up to 6 community visits, including those conducted by BRAED Board representatives
BUDGET	\$15,244 (AFE - \$8,000) (BRAED -\$7,244)
PERSONNEL INVOLVED	Marketing & Communications Task Team Camrose AFE staff C of C, Local Business, municipalities
SCHEDULE	March 31, 2011

2010 – 2011 – BRAED Operations Plan

CORE ACTIVITY	Service Delivery
INITIATIVE	<i>Regional Tourism Development</i>
ACTION REQUIRED	<ul style="list-style-type: none"> Continue to work with Travel Alberta to implement the BRAED Tourism Strategic Plan to encourage awareness of economic development within the region. Partner with stakeholders within the region and with neighbouring stakeholders to support and encourage awareness of tourism products within the BRAED region. Continue to build closer involvement with regional tourism groups Support a rural tourism conference Assist communities in recognizing the gaps and opportunities for development of a tourism industry for their communities
EXPECTED RESULT (S)	<ul style="list-style-type: none"> Implementations of the BRAED Tourism Regional Development Strategy. Production of a Tourism Product Inventory Increased knowledge of tourism gaps and opportunities within the BRAED region Stronger relationship with provincial and regional tourism stakeholders.
PERSONNEL INVOLVED	BRAED Tourism Task Team Camrose AFE staff BRAED Administration Travel Alberta Regional Tourism Stakeholders
SCHEDULE	March 31, 2011
BUDGET	\$ 10,000 (AFE - \$10,000)
PROGRESS TO DATE	

2010 – 2011 – BRAED OPERATIONS PLAN

CORE ACTIVITY	Service Delivery
INITIATIVE	<p><i>Industry Productivity Improvement</i></p> <ul style="list-style-type: none"> • Encouraging the implementation of productivity improvements in businesses in East Central Alberta by promoting specific productivity strategies
ACTION REQUIRED	<ul style="list-style-type: none"> • Awareness – Productivity Alberta is in operation. The Productivity Alberta group was invited to the February 2010 Board of Directors meeting to introduce their new program and how it can be implemented with businesses in the BRAED region. Productivity Alberta reps will participate in the EDO meeting in early spring. Need to link their site to BRAED website • Network and Support <ul style="list-style-type: none"> – BRAED will work with Productivity Alberta to organize a productivity group or something similar to the “Lean Consortia” established in other areas to bring organizations together to address various productivity issues and concerns. This can be done in conjunction with or through assistance with Productivity Alberta. BRAED will not lead the consortia, but organize initial meetings and assist in providing meeting facilities, etc. – BRAED will consult with Alberta Agriculture & Rural Development to engage Value Chain Specialist and others to become engaged with BRAED in this initiative • Education – Improving productivity among staff to maximize potential, setting goals and developing effective action plans for optimal productivity, how to analyze performance gaps and evaluate the magnitude of improvement opportunities, effective teamwork as a tool to improve productivity, fostering a culture of innovation and productivity. • Best Practices – Work with Productivity Alberta and the AFE Process Improvement Unity to encourage a pilot project in the region, with BRAEDs assistance.
EXPECTED RESULT (S)	<ul style="list-style-type: none"> • Industries in the region working together to improve the regions overall productivity and processing challenges • Establishing industry benchmarks with other regions in Canada • Regional industry engagement in Productivity Alberta
PERSONNEL INVOLVED	<p>BRAED Task Team Camrose AEI staff Productivity Alberta Alberta Agriculture & Rural Development Consultant</p>
SCHEDULE	March 2011
BUDGET PROGRESS TO DATE	<p>\$ 60,000 (Other funding – Productivity Alberta - \$60,000)</p> <p style="text-align: center;">➤</p>

2010 – 2011 – BRAED OPERATIONS PLAN

CORE ACTIVITY	Service Delivery
INITIATIVE	<i>Defence Industry Development</i>
ACTION REQUIRED	<ul style="list-style-type: none"> • Hold procurement seminars as coordinated with Defence Industry Development • Build on the present networking between Base Wainwright Command and BRAED • Promotion and utilization of the DVD “Thinking Outside the Tank” across the region • Create, publish and distribute a Defence Brochure including testimonials and successful tendering experiences. • Continue implementation of BRAEDs action plan with BRAED Defence Industry Task Team to meet the goals and objectives in June 2009 • Pursue the communication plan that provides ways to strengthen awareness of the military opportunities with small business. • Continue to encourage awareness of the opportunities available at Base Wainwright and MERX with PWGSC • Implementation of the 2009 – 2014 Defence Industry Development Investment Attraction Strategy
EXPECTED RESULT (S)	<ul style="list-style-type: none"> • Greater awareness of opportunities at Base Wainwright • Continuing network between Base Wainwright and BRAED • Opportunities created for businesses in the region
PERSONNEL INVOLVED	BRAED Defence Industry Task Team Camrose AFE staff Community Futures East Central Camp Wainwright
SCHEDULE	March 2011
BUDGET PROGRESS TO DATE	\$5,000 (AFE – \$5,000) ➤

2010 – 2011 – BRAED OPERATIONS PLAN

CORE ACTIVITY	Service Delivery
INITIATIVE	<i>Agriculture Industry Sector</i> <ul style="list-style-type: none"> • Adding Value with the Agriculture Industry in East Central Alberta
ACTION REQUIRED	<ul style="list-style-type: none"> • Promotion of the BRAED regional framework plans and potentials • An aggressive marketing and communications plan to encourage more direct farm linkages with the marketplace (possibly supply chains, new gen farm co-ops, collaborations and joint venture models)
EXPECTED RESULT (S)	<ul style="list-style-type: none"> • A marketing plan and a communication plan that will assist producers to link with support industries/partners to take their current and potential opportunity ideas from the production stage, through processing/manufacturing and through the marketing stage • Current situation of the regions capacity, strengths and weaknesses • Base information to develop value added potentials • Better methods of marketing • Publicize the Adding Value with the Agriculture Industry in East Central Alberta report that analyzes present and emerging pathways to take products from the production stage, through processing, and through the marketing stage • The framework developed in the 2010 Agriculture initiative “Adding Value” will be used by producers/entrepreneurs/investors in East Central Alberta, engaging all levels of the value chain in the region
PERSONNEL INVOLVED	Agriculture Task Team Camrose AFE staff Consultant
SCHEDULE	March 31, 2011
BUDGET	\$10,000.00 (AFE - \$5,000) (BRAED - \$5,000)
PROGRESS TO DATE	

2010 – 2011 – BRAED OPERATIONS PLAN

CORE ACTIVITY	Service Delivery
INITIATIVE	<i>Trade Corridor Development</i>
ACTION REQUIRED	<ul style="list-style-type: none"> • Collaborate with the REDAs across Eastern Alberta in support of an economic development corridor stretching from the American border to Fort McMurray in Eastern Alberta. • Develop and promote the Eastern Alberta Corridor, and undertake the initial actions needed to implement that plan <ul style="list-style-type: none"> • Undertake an assessment of the potential to expand the use of the Corridor (moving products within Alberta as well as to and from the U.S., servicing Alberta, Canadian and U.S. tourists and attracting investment for existing and new businesses) • Develop a Corridor plan that will effectively support increased traffic volumes as well as increased business activity and investment in both existing and new businesses in Eastern Alberta • Create a sustainable organization to implement the Corridor Plan • Define and undertake initial Corridor Plan activities • Continued support of the initiative from the BRAED Board of Directors. • Tri- REDA (BRAED/PEP/HUB) meetings in the Eastern Alberta Corridor to network, share information and training opportunities, discuss opportunities and partner on initiatives to advance economic development in the greater area encompassing eastern Alberta. • Information presentations to at least 4 communities on the goals and activities of the Eastern Corridor group. • Meeting with Community Futures to explore possible partnerships in the region • Continued networking with the Ports-to-Plains group to strengthen support for the Eastern Alberta corridor initiative
EXPECTED RESULT (S)	<ul style="list-style-type: none"> • Development of a Corridor plan that will effectively support increased traffic volumes as well as increased business activity and investment in both new and existing businesses in Eastern Alberta • Recommendations for a sustainable organizational model, including roles for various interest groups that may include REDAs, community economic development organizations, Community Futures, individual communities, businesses, Chambers of Commerce, tourism marketing organizations and Ports to Plains. • Engagement of the BRAED communities in the development and promotions of the Eastern Alberta Corridor concept
PERSONNEL INVOLVED	<p>Eastern Alberta Corridor Task Team Eastern Alberta Corridor Steering Committee, Advisory Committee and Project Management Team Designated personnel representing:</p> <ul style="list-style-type: none"> • Battle River Alliance for Economic Development (BRAED) • Northeast Alberta Information HUB Alliance(HUB) • Palliser Economic Partnership (PEP) <p>Camrose AFE staff</p>
SCHEDULE	March 31, 2011
BUDGET	\$10,000 (AFE - \$10,000)

2010 – 2011 – BRAED OPERATIONS PLAN

CORE ACTIVITY	Service Delivery
INITIATIVE	<i>Industrial Equipment & Machinery Manufacturing Investment Attraction</i> "To encourage investment and expansion of the industrial equipment and manufacturing industry in the BRAED region".
ACTION REQUIRED	<ul style="list-style-type: none"> • Implement appropriate actions recommended in the Industrial Equipment and Machinery Manufacturing Sector Profile created in 2008 by Western Sky Management Associates Inc. • Collaborate with CARMA (Central Alberta Rural Manufacturers Association) • Conduct assessment to identify opportunities in the Industrial Equipment & Machinery sector within the BRAED region • Promote identified opportunities to BRAED businesses • Update BRAED website with identified opportunities related to Industrial Equipment & Machinery manufacturing
EXPECTED RESULT (S)	<ul style="list-style-type: none"> • Increased investment in the BRAED region from oil & gas equipment, agricultural, defence industry and aviation developers and manufacturers. • Increased demand for local and newcomer labour.
PERSONNEL INVOLVED	Industrial Equipment & Machinery Manufacturing Task Team Camrose AFE staff CARMA Consultant
SCHEDULE	March 31, 2011
BUDGET	\$55,000 (CDT - \$55,000)
PROGRESS TO DATE	➤

2010 – 2011 – BRAED OPERATIONS PLAN

CORE ACTIVITY	Advocacy
INITIATIVE	<i>Liaison & Consultation with government</i> <ul style="list-style-type: none"> • <i>MLA Roundtable</i> • <i>Land Use Framework Regional Advisory Committee</i>
ACTION REQUIRED	<ul style="list-style-type: none"> • Develop a second MLA roundtable discussion forum to discuss regional issues and consult on BRAED goals, initiatives and needs. • Pursue Sustainable Resource Development to include BRAED on the Land-use Framework Advisory Committee.
EXPECTED RESULT (S)	<ul style="list-style-type: none"> • Create more awareness of BRAED and economic development issues in the region. • Appointment to Land Use Framework Committee
PERSONNEL INVOLVED	BRAED Executive Committee BRAED Board of Directors BRAED Administration MLA's (7 impacting BRAED region)
SCHEDULE	March 31, 2011
BUDGET	\$4,000 (BRAED - \$4,000)
PROGRESS TO DATE	➤

2010 – 2011 – BRAED OPERATIONS PLAN

CORE ACTIVITY	Excellence in Governance and Operations
INITIATIVE	<i>Maintain effective operations for BRAED</i>
ACTION REQUIRED	<ul style="list-style-type: none"> • Records management • Financial management • Organize meetings for Board and Executive • Ensure that the information is communicated to the proper parties • Ensure all policy, procedure, bylaws and articles of association are current and accurate • Maintain BRAED office
EXPECTED RESULT (S)	<ul style="list-style-type: none"> • Effective administration to support BRAED • Currency the fundamental components of operating a Board
PERSONNEL INVOLVED	BRAED Executive Team BRAED Administration Executive Committee Assistant Camrose AFE staff
SCHEDULE	Ongoing
BUDGET	\$ 42,000 (AFE - \$40,000) (BRAED - \$2,000)
PROGRESS TO DATE	➤

2010 – 2011 – BRAED OPERATIONS PLAN

CORE ACTIVITY	Excellence in Governance & Operations
INITIATIVE	<i>BRAED Governance</i> <ul style="list-style-type: none"> • <i>Board Orientation & Governance, Multi-year Business Plan, Operational Plan Dialogue Session</i>
ACTION REQUIRED	<ul style="list-style-type: none"> • Develop Terms of Reference developed for the sessions goals and activities • Develop Request for Quote for facilitator to lead a session for present and possibly new Directors (possible initial ½ day session with Steering Committee and a one day session with entire BRAED Board of Directors after the fall elections and a possible follow up third session in the 2011-2012 operating year • Re-evaluate and accept a new set of Policies and Procedures for BRAED
EXPECTED RESULT(S)	<ul style="list-style-type: none"> • BRAED Board of Directors understand and support the 2010 – 2012 Business Plan and the 2010 – 2011 Operational Plan • Review of the MOU between BRAED & AFE • Development of board orientation and governance documents (roles & responsibilities) • Ability of Board of Directors, Executive Team and Project Task Teams to make effective decisions through guidance provided by governance documents • Increased capacity and sustainability of BRAED • Enhanced organizational accountability • An updated set of Policies and Procedures to be ratified at the 2010 BRAED AGM
PERSONNEL INVOLVED	BRAED Board of Directors BRAED Executive Team BRAED Administration Camrose AFE staff Consultant/facilitator
SCHEDULE	March, 2011
BUDGET	\$2,000 (AFE - \$2,000)
PROGRESS TO DATE	