



MINUTES

BRAED EXECUTIVE COMMITTEE MEETING
Forestburg Community Hall
3:30pm – 5:00pm December 12, 2018

Executive Committee Meeting of the Battle River Alliance for Economic Development (BRAED) was held at the Forestburg Community Hall, December 12th, 2018 from 3:30pm – 5:00pm

Executive Committee: Ed Kusalik, Arnold Hanson, Stan Schulmeister, Shelley Cook, Larry Tiedemann

Regrets: Brian Ducherer, Cindy Hurum

Executive Director: Cathy Goulet

Administration: Cathy Goulet

1. **Call to Order**

Vice-Chair, Ed Kusalik called the Executive Committee Meeting to order at 3:45 p.m.

2. **Approval of Agenda**

Motion: The agenda December 12th be approved as presented with addition of item 6c – Motion to transfer funds.

Moved: S. Cook

CARRIED

3. **Approval of Minutes**

Motion: The minutes from October 17th, 2018 be approved and get the originals signed.

Moved: A. Hanson

CARRIED

4. **Business Arising from Minutes**

a. Management Action Plan to November 30, 2018

Motion: To accept the management action plan as information.

Moved: S. Schulmeister

CARRIED

b. Marketing Project – Update from Outlook Market Research

Motion: To accept as information.

Moved: L. Tiedemann

CARRIED

c. Value-added Agriculture Project Update

Motion: To accept as information.

Moved: E. Kusalik

CARRIED

Motion: That Outlook Market Research and Consulting Ltd. Is awarded a contract to complete the “Regional Value-Added Agriculture project” as outlined in the proposal attached for an amount not to exceed \$27,000.

Moved: A Hanson

CARRIED

d. Broadband Project Update

Directive: C. Goulet to send contract to the Executive.

5. New Business

a. PPAA – update and new date

Directive: C. Goulet to proceed with organizing

Motion: E. Kusalik

CARRIED

b. ACSRC – Alberta Centre for Sustainable Rural Communities

- Wondering if they should continue as a centre. They are coming to the end of a 5-year funding program. It is project based and challenging because they have to fund raise. They have hired a firm to do the sustainability study and coming back with a plan. It is a good resource for BRAED and the region. EDAC and EDA are both in Alberta in 2019, so scheduling in October would be a challenge. RAILS was very successful.

Directive: C. Goulet to send a link to ACSRC

c. FARMFair – was not well attended

● There were several cancelations of events. A Minister’s dinner that we were unaware of. Something to watch for next year. International delegations could be useful to talk to.

● Presented as information

6. Financial Report

a. Financials – Year to Date

Motion: i. That \$13,053.25 being held in reserve for contingency for potential EATC costs be transferred to general revenue.

Moved: L. Tiedemann

CARRIED

Motion: ii. That the financial statements of the Battle River Alliance for Economic Development dated November 30th 2018 be accepts as presented.

Moved: S. Schulmeister

CARRIED

b. Cash Flow 2018 – 19 Operational Year

c. Motion to transfer funds

Motion: That \$24,750.00 be transferred from the ATB Grant Reserve Account to the ATB Operating Account to pay the following:

Taylor Warwick Consulting	Broadband	CARES REDA Stream Two	\$7500.00
University of Alberta	Summer Intern	CARES REDA Stream One	\$3750.00
Outlook Market Research	Value Added Ag	CARES Regional Stream	\$13,500.00
Total Transfer:			\$24,750.00

Moved: L. Tiedemann

CARRIED

7. Correspondence

8. Next Meeting

a. Executive Meeting – Discussion Thursday Jan 17th, 2019 at 7:00am via teleconference

10. Adjournment

S. Cook adjourned the meeting at 3:45pm

Stan Schulmeister, Secretary

B. Ducherer, Chair

Approved March 7, 2019